RARITAN VALLEY COMMUNITY COLLEGE
ACADEMIC COURSE OUTLINE

ARTS 252 Portfolio Development

I. Basic Course Information

A. Course Number and Title: ARTS 252 Portfolio Development

B. New or Modified Course: Modified

C. Date of Proposal: Semester: Fall Year: 2018

D. Effective Term: Fall 2019

E. Sponsoring Department: Visual and Performing Arts Department

F. Semester Credit Hours: 3

G. Weekly Contact Hours: 4 Lecture: 2

Out of Class Contact Hours: 5 Laboratory: 2

H. Prerequisites:
ARTS105 Two-Dimensional Design,
ARTS108 Three-Dimensional Design,
ARTS132 Color Theory,
ARTS111 Basic Drawing II, (Studio Arts Majors Only)
ARTS 247 Visual Design II (Graphic and Interactive Design Majors Only)

I. Laboratory Fees: NONE

J. Name and E-Mail Address of Department Chair and Divisional Dean at time of approval:
   John Sichel: john.sichel@raritanval.edu,
   Vandana Nadkarni: vandana.nadkarni@raritanval.edu
   Patrice Marks: patrice.marks@raritanval.edu

II. Catalog Description
Prerequisites

ARTS105 Two-Dimensional Design,
ARTS108 Three-Dimensional Design,
ARTS132 Color Theory,
ARTS111 Basic Drawing II, (Studio Arts Majors Only)
ARTS 247 Visual Design 2 (Graphic and Interactive Design Majors Only)

This course is designed to help prepare students majoring in Visual Arts or Graphic and Interactive Design to successfully transfer to a B.F.A. or B.A. in Art program or prepare an industry quality portfolio suitable for pursuing immediate work. The course will cover topics such as designing web and print portfolios, properly photographing and preparing images of art work, writing artist’s statements, assessing career options, and resume development. Students will purchase some art supplies.

III. Statement of Course Need

This course is a required course in the Associate of Fine Arts Degree (Visual Art or Graphic and Interactive Design). The course is an important course in helping the students successfully transfer to a four-year Bachelors of Fine Arts program. A portfolio of artwork is one of the most important aspects of successfully transferring for the art major. This course is required in many A.F.A. programs in New Jersey community colleges.

IV. Place of Course in College Curriculum

A. Free Elective
B. This course satisfies requirement for the Associate of Fine Arts in Visual Arts and the Associate of Fine Arts in Graphic and Interactive Design.
C. To see course transferability: a) for New Jersey schools, go to the NJ Transfer website, www.njtransfer.org; b) for all other colleges and universities, go to the individual websites.

V. Outline of Course Content

A. Discussions about career and transfer possibilities in class and with possible visits from the following:
   1. Visit by RVCC college counselor.
   2. Visits by various art department representatives from nearby 4-year college programs such as Mason Gross School of the Arts, Kean
University, University of the Arts, Rutgers-Newark, William Paterson University, and The School of Visual Arts.

3. Visits by professional artists and gallery owners.

B. Portfolio Preparation: In class discussion and hands-on demonstrations and projects:
   1. Photographing art work
   2. Preparing images in digital format
   3. Developing a cohesive print/electronic portfolio book
   4. Web Portfolio
   5. Writing assignments
      a. Artist’s statement/essay preparation/resume preparation

C. Exhibition/Professional Practicum
   1. Discussion of professional development:
      a. Selection of venues for exhibition
      c. Process of exhibiting
      d. Process of organizing an exhibition
      e. Design job markets
      f. Managing yourself as a freelance designer/artist
      g. Self-branding and artist/designer identity management
   2. Students will organize a group exhibition
      a. theme
      b. organize committees to:
         i. plan and produce poster and postcard
         ii. install the exhibition
         iii. refreshments and opening reception
         iv. preparation of artists’ book

D. Portfolio Review
   1. Initial group peer review of students’ work.
   2. Individual portfolio review of each students’ artwork
      a. student will bring in as much work from all their art courses,
      b. student and instructor will discuss artwork and choose 20-30 pieces for
         the student’s transfer portfolio.
      c. Instructor will discuss career possibilities with each student during
         Portfolio Review.

VI. General Educational Goals and Learning Outcomes

A. General Educational Learning Outcomes

Students will:
1. apply the procedures to prepare a professional portfolio, resume and artist
   statement materials. (GE- NJ 1)
2. research the requirements and procedures for transfer to a four year arts
   program. (GE- NJ 1, 4)
3. engage in the process of assessing and critiquing their own art work and
   that of their peers. (GE-NJ 1, 6)
B. **Course Learning Outcomes:**
   At the completion of the course students will be able to:
   1. Identify the career possibilities in the art and design world and, thus, identify personal career goals.
   2. Locate appropriate transfer colleges.
   3. Experience a real life exhibition opportunity.
   4. Prepare a suitable portfolio for transfer to 4-year art programs, gallery participation, and/or career exploration.
      a. Prepare professional images of artwork.
      b. Prepare a mounted/book physical display and website.
      c. Choose artwork that shows the formal and aesthetic development needed for transfer purposes, exhibition purposes, and/or career possibilities.
      d. Prepare a resume and artist statement.

C **Assessment Instruments:**

1. Printed and web based portfolio
2. Written Essay and artist statement
3. Class participation in critiques
4. Participation in capstone gallery show

VII. **Grade Determinants**

A. Written Essay and artist statement
B. Class participation in critiques
C. Participation in capstone gallery show
D. Printed and web based portfolio

Primary formats, modes, and methods for teaching and learning that may be used in the course:

A. Lecture/discussion
B. Hands on activities
C. Assigned readings
D. Attendance of Visits by art school representatives, artists
E. Portfolio Presentation

VIII. **Texts and Materials**
A. Test as Determined by Instructor based upon discipline.

For Example:

**Graphic and Interactive Designers:**
*Oh Sh*t... What Now?* by Craig Oldham / Published by Laurence King Publishing / ISBN# 9781780679631

**For Studio Artists**
*How to Survive and Prosper as an Artist: Selling Yourself without Selling Your Soul - 7th edition* by Caroll Michels / Published by Allworth Press / ISBN# 9781621536130

B. Hand Outs and Web Readings.
C. Students will be responsible for the manufacture of a physical portfolio book or object.
D. Any necessary art supplies required for the completion of the portfolio object.

(Please Note: The course outline is intended only as a guide to course content and resources. Do not purchase textbooks based on this outline. The RVCC Bookstore is the sole resource for the most up-to-date information about textbooks.)

**IX. Resources**

A. Physical workspace for A24  
B. Use of A24 Digital Art Studio  
C. Use of photo equipment  
D. Use of mini-gallery

**X Honors Options**

None